

PLAINWELL HIGH SCHOOL COMMUNITY SERVICE LOG

NAME: _____ YEAR OF GRADUATION: _____

COUNSELOR: _____ STUDENT'S PHONE: _____

40 hours of community service are required for graduation from high school. All community service is due by May 1 of your senior year. Community service hours must meet requirements and guidelines as described in your student handbook and on the PHS website. See guidelines on reverse.

Individual/Organization: _____	Supervisor: _____	
Date(s) and Time(s) of Service: _____	Total Hours: _____	
Service Activity: _____		
Signature of Supervisor: _____		Date: _____
Contact Information (Phone, E-mail, etc.): _____		
For office use only: Recorded (date): _____	By: _____	

Individual/Organization: _____	Supervisor: _____	
Date(s) and Time(s) of Service: _____	Total Hours: _____	
Service Activity: _____		
Signature of Supervisor: _____		Date: _____
Contact Information (Phone, E-mail, etc.): _____		
For office use only: Recorded (date): _____	By: _____	

Individual/Organization: _____	Supervisor: _____	
Date(s) and Time(s) of Service: _____	Total Hours: _____	
Service Activity: _____		
Signature of Supervisor: _____		Date: _____
Contact Information (Phone, E-mail, etc.): _____		
For office use only: Recorded (date): _____	By: _____	

Students and parents are on their honor to submit only hours served by the student.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Community Service

ALL STUDENTS must complete 40 hours of community service to earn a PHS diploma.

The procedures and guidelines follow.

The Philosophy: "Community Service" is activities which students perform to benefit the greater community, and for which the student receives no compensation or any type of payment, academic credit, or personal benefit.

The Procedure: Students may begin earning community service hours after completion of eighth grade. Hours may be accrued throughout the calendar year, including summers. Forty (40) hours of community service must be completed by May 1 of the student's senior year to earn a PHS diploma.

Guidelines:

Students may begin earning community service hours after completion of 8th grade. Hours may be accrued throughout the calendar year, including summers. Hours performed are meant to enhance the learning environment and broaden the student's life experience. Therefore, service hours accumulated are above and beyond the normal school day, per board policy. Forty (40) hours of community service must be completed by May 1 of the student's senior year to be awarded a PHS diploma. Service may be performed for non-profit schools or community organizations and/or for disabled or elderly individuals excluding friends and family members. Community service may be accrued through organizations such as National Honor Society, Peer Assistant Leaders, PeaceJam, scouts, or a church youth group. Hours earned through the church may not exceed more than half of the community service requirements. Anything more than 50% for faith based community service, should be pre-approved by an administrator. Food and clothing drives, yard or highway cleanup, nursing home visits are all examples of acceptable service. Hours directly related to the propagation of one's faith, such as teaching Sunday school and/or assisting at church, may count toward community service hours. Attending church services does not count. Services performed for any type of business or person that makes a profit will not be accepted. This includes babysitting, neighborhood associations, maintenance of private clubs and/or organizations in which membership fees/dues are collected. Services performed that have been court assigned cannot be accepted.

Students are advised to submit forms to the Student Services office as hours are completed and to keep a copy for their records. If there is a question regarding whether an activity is acceptable, see a high school administrator prior to beginning the service.

Students are advised to submit forms to the main office as hours are completed and to keep a copy for their records. **If there is a question regarding whether or not an activity will be accepted, see a high school administrator prior to beginning the service.**